



EL MONTE UNION HIGH SCHOOL DISTRICT  
3537 JOHNSON AVENUE, EL MONTE, CA 91731  
RFP No. 2024-25(P11)  
LEGAL ADVERTISEMENT

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**NOTICE INVITING PROPOSALS**  
RFP No. 2024-25(P11) Facilities Master Plan Update

NOTICE IS HEREBY GIVEN TO PROSPECTIVE RESPONDENTS that the EL MONTE UNION HIGH SCHOOL DISTRICT ("DISTRICT") invites and will receive sealed proposals for the award of a contract for RFP No. 2024-25(P11) Facilities Master Plan Update, up to but not later than, May 15, 2025, at 10:00 a.m. (PST) ("RFP Submission Deadline") attention **Margarita Sanchez, Director of Purchasing**, located at **1003 Durfee Avenue, South El Monte, California 91733**. The DISTRICT reserves the right to reject any or all proposals or to waive any irregularities or informalities in any RFP's or in the solicitation process.

The purpose of this RFP is to obtain proposals from qualified Architectural Firms to update the Districts Facilities Master Plan. Proposing firms should be ready and capable to provide staff immediately to meet an aggressive schedule for Master Planning.

There are six (6) school sites and District Office/Corp Yard incorporated in this Master Plan:

Arroyo High School; El Monte High School; Fernando R. Ledesma High School; Mountain View High School; Rosemead High School; South El Monte High School, Maintenance, Warehouse, and District Office.

The RFP package is available at no cost by accessing the DISTRICT's Purchasing webpage at [www.emuhsd.org/bids](http://www.emuhsd.org/bids). Questions regarding this RFP must be submitted in writing only to Margarita Sanchez, Director of Purchasing, via e-mail at [purchasing@emuhsd.org](mailto:purchasing@emuhsd.org), and no later than May 1, 2025, at 10:00 a.m.(PST). No phone calls please.

**There will be NO PRE-PROPOSAL CONFERENCE for this RFP.**

**Location for Submission of RFP Responses:**

El Monte Union High School District  
ATTN: Margarita Sanchez, Director of Purchasing  
1003 Durfee Ave.  
South El Monte, CA 91733

**EL MONTE UNION HIGH SCHOOL DISTRICT**  
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